



# RULE-MAKING ORDER PERMANENT RULE ONLY

## CR-103P (December 2017) (Implements RCW 34.05.360)

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER  
STATE OF WASHINGTON  
FILED

DATE: January 23, 2024

TIME: 3:19 PM

WSR 24-03-148

**Agency:** Department of Health

**Effective date of rule:**

**Permanent Rules**

31 days after filing.

Other (specify) \_\_\_\_\_ (If less than 31 days after filing, a specific finding under RCW 34.05.380(3) is required and should be stated below)

**Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?**

Yes  No If Yes, explain:

**Purpose:** Establishing a new retired active license fee in WAC 246-843-990, Nursing home administrator fees and renewal cycle.

The Department of Health (department) is establishing a retired active fee for the nursing home administrator license. The Board of Nursing Home Administrators (board) is concurrently adopting a retired active status as allowed by RCW 18.130.250 to allow an individual to practice in emergent or intermittent circumstances and pay a reduced renewal fee. This will allow individuals to fill in at nursing homes that need a temporary administrator while recruiting a new administrator and to immediately assist in emergency circumstances such as a pandemic.

**Citation of rules affected by this order:**

New: None  
Repealed: None  
Amended: WAC 246-843-990  
Suspended: None

**Statutory authority for adoption:** RCW 18.130.250 and RCW 43.70.250

**Other authority:** None

**PERMANENT RULE (Including Expedited Rule Making)**

Adopted under notice filed as WSR 23-22-094 on October 30, 2023 (date).  
Describe any changes other than editing from proposed to adopted version: None

If a preliminary cost-benefit analysis was prepared under RCW 34.05.328, a final cost-benefit analysis is available by contacting:

Name:  
Address:  
Phone:  
Fax:  
TTY:  
Email:  
Web site:  
Other:

**Note: If any category is left blank, it will be calculated as zero.  
No descriptive text.**

**Count by whole WAC sections only, from the WAC number through the history note.  
A section may be counted in more than one category.**

**The number of sections adopted in order to comply with:**

|                                  |     |          |         |          |          |          |
|----------------------------------|-----|----------|---------|----------|----------|----------|
| Federal statute:                 | New | <u>0</u> | Amended | <u>0</u> | Repealed | <u>0</u> |
| Federal rules or standards:      | New | <u>0</u> | Amended | <u>0</u> | Repealed | <u>0</u> |
| Recently enacted state statutes: | New | <u>0</u> | Amended | <u>0</u> | Repealed | <u>0</u> |

**The number of sections adopted at the request of a nongovernmental entity:**

|     |          |         |          |          |          |
|-----|----------|---------|----------|----------|----------|
| New | <u>0</u> | Amended | <u>0</u> | Repealed | <u>0</u> |
|-----|----------|---------|----------|----------|----------|

**The number of sections adopted on the agency's own initiative:**

|     |          |         |          |          |          |
|-----|----------|---------|----------|----------|----------|
| New | <u>0</u> | Amended | <u>1</u> | Repealed | <u>0</u> |
|-----|----------|---------|----------|----------|----------|

**The number of sections adopted in order to clarify, streamline, or reform agency procedures:**

|     |          |         |          |          |          |
|-----|----------|---------|----------|----------|----------|
| New | <u>0</u> | Amended | <u>0</u> | Repealed | <u>0</u> |
|-----|----------|---------|----------|----------|----------|

**The number of sections adopted using:**

|                                |     |          |         |          |          |          |
|--------------------------------|-----|----------|---------|----------|----------|----------|
| Negotiated rule making:        | New | <u>0</u> | Amended | <u>0</u> | Repealed | <u>0</u> |
| Pilot rule making:             | New | <u>0</u> | Amended | <u>0</u> | Repealed | <u>0</u> |
| Other alternative rule making: | New | <u>0</u> | Amended | <u>1</u> | Repealed | <u>0</u> |

**Date Adopted:** January 23, 2024

**Name:** Kristin Peterson, JD for Umair A. Shah, MD, MPH

**Title:** Chief of Policy for Secretary of Health

**Signature:**



AMENDATORY SECTION (Amending WSR 21-16-002, filed 7/22/21, effective 11/1/21)

**WAC 246-843-990 Nursing home administrator fees and renewal cycle.** ~~((1))~~ Licenses must be renewed every year on the practitioner's birthday as provided in chapter 246-12 WAC.

~~((2) Between the effective date of this rule and October 31, 2022, the following fees will apply:~~

| <b>Title of Fee</b>                            | <b>Fee</b>          |
|--|---------------------|
| <del>Application-Original license</del>        | <del>\$690.00</del> |
| <del>Administrator-in-training</del>           | <del>285.00</del>   |
| <del>Application-Endorsement</del>             | <del>715.00</del>   |
| <del>License renewal</del>                     |                     |
| <del>Renewal</del>                             | <del>835.00</del>   |
| <del>Late renewal penalty</del>                | <del>300.00</del>   |
| <del>Expired license reissuance</del>          | <del>285.00</del>   |
| <del>Inactive license</del>                    |                     |
| <del>Inactive license renewal</del>            | <del>315.00</del>   |
| <del>Late renewal penalty</del>                | <del>160.00</del>   |
| <del>Expired inactive license reissuance</del> | <del>190.00</del>   |
| <del>Temporary permit</del>                    | <del>325.00</del>   |
| <del>Duplicate license</del>                   | <del>10.00</del>    |
| <del>Verification of license</del>             | <del>25.00</del>    |

~~(3) On and after November 1, 2022, the following fees apply:)~~

| <b>Title of Fee</b>                        | <b>Fee</b>      |
|--|-----------------|
| <b>Application-Original license</b>        | <b>\$805.00</b> |
| <b>Administrator-in-training</b>           | <b>285.00</b>   |
| <b>Application-Endorsement</b>             | <b>805.00</b>   |
| <b>License renewal</b>                     |                 |
| <b>Renewal</b>                             | <b>975.00</b>   |
| <b>Late renewal penalty</b>                | <b>300.00</b>   |
| <b>Expired license reissuance</b>          | <b>285.00</b>   |
| <b>Inactive license</b>                    |                 |
| <b>Inactive license renewal</b>            | <b>315.00</b>   |
| <b>Late renewal penalty</b>                | <b>160.00</b>   |
| <b>Expired inactive license reissuance</b> | <b>190.00</b>   |
| <b>Retired active license</b>              | <b>150.00</b>   |
| <b>Temporary permit</b>                    | <b>325.00</b>   |
| <b>Duplicate license</b>                   | <b>10.00</b>    |
| <b>Verification of license</b>             | <b>25.00</b>    |