



**Sex Offender Treatment Provider Advisory Committee  
Regular Meeting Minutes  
September 11, 2023**

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**Committee members present:** Larraine Lynch, MSW, LICSW, CSOTP, Vice Chair  
Bryce Nelson, J.D.  
Jason Bailey, MA, LMHC, NCC, SOTP  
Sonja Hardenbrook, J.D.  
Holly Coryell, Ph.D., Dept. of Social & Human Services  
Vacant, Superior Court Judge

**Committee members absent:** Corey McNally, MS, LMHC, Dept. of Corrections, Chair  
Daniel Yanisch, Psy.D., CSTOP (inactive)  
Jedd Pelander, Dept. of Children, Youth & Families  
Daniel Knoepfler, LMHC, CSOTP

**Staff members present:** Brandon Williams, Project Manager  
Lana Crawford, Program Manager  
Harold Wright, Jr., Executive Director  
Noelle Chung, Assistant Attorney General  
Joan Simmons, Program Support  
Melody Casiano, Policy Analyst  
Tessa Harvey, Policy Analyst  
Jeanine Johnson, Deputy Credentialing Manager

**Guest presenters:** None

On September 11, 2023, the Sex Offender Treatment Providers Advisory Committee met via web conference and in-person at Washington State Department of Health, Town Center East 2 (TC2) Building, Room #153, 111 Israel Road SE, Tumwater, WA 98501. Notice of the meeting was published on the [profession website](#) and was sent out through the GovDelivery listserv.

**1. Call to Order – Lorraine Lynch, MSW, LICSW, CSOTP, Vice Chair**

- 1.1. Introductions – Ms. Lynch called the meeting to order at 1:03 p.m. Committee members, agency staff, and public participants introduced themselves and their area of practice.
- 1.2. Approval of the September 11, 2023, regular meeting agenda. Mr. Williams asked to change item 6 title from "rules workshop" to "rules update" *Motion to approve the agenda as amended, seconded, vote 5-0.*
- 1.3. Approval of the June 12, 2023 regular meeting minutes. *Motion to approve the minutes, seconded, vote 5-0.*

**2. Public Comment – Lorraine Lynch, MSW, LICSW, CSOPT, Vice Chair**

- 2.1. There was no public comment.

**3. Staffing Updates – Brandon Williams, Project Manager**

- 3.1. Mr. Williams informed the committee that he has taken a new position as the project manager for HB 1724. He introduced Lana Crawford as the new program manager for SOTP, Harold Wright, Jr., as the current executive director who will transition as the new deputy director in October. The new executive director for SOTP will be Eve Austin effective October 16, 2023. Lastly, he introduced Joan Simmons, new administrative support for the advisory committee.

**4. SOTP Program Statistics**

- 4.1. Credentialing report – Ms. Crawford briefed the committee on the SOTP credentialing statistics as of August 2023. There are currently 100 active SOPT licenses and 3 pending applications. In addition, there are currently 13 active affiliate certifications and 3 pending applications. Mr. Williams noted the credentialing counts is an improvement.
- 4.2. Budget – Ms. Crawford briefed the committee on the program budget as of June 2023. The fund balance is currently \$714,289.

**5. 2024 Meeting Dates – Lana Crawford, Program Manager**

- 5.1. Ms. Crawford shared there had been a request to change the meeting dates to occur on a different day of the week. She & Ms. Simmons will create a survey and share with the board for meeting options to determine potential 2024 meeting dates to be voted on at the December meeting.

## **6. Jurisprudence Exam Discussion –Lana Crawford, Program Manager**

- 6.1. Ms. Crawford provided an overview of previous committee discussions surrounding the Jurisprudence exam. Mr. Williams provided updates on the work thus far with the exam. To continue the work, he & Ms. Crawford will look into whether or not the JP exam can be taken online and will report back to the committee.

## **7. Advisory Committee Outreach – Lana Crawford, Program Manager**

- 7.1. Ms. Crawford & Mr. Williams confirmed members of the subcommittee and led discussions to establish the frequency of meetings to report back to the entire SOTP committee. Ms. Crawford will contact the subcommittee to determine a date to meet in October 2023.
- 7.2. The committee discussed opportunities regarding outreach and awareness of the SOTP profession.

## **8. [House Bill 1394-2023-24](#) Implementation - Lana Crawford, Program Manager**

- 8.1. Ms. Crawford briefed the committee on the next steps following the passing of House Bill 1394-2023-24.

## **9. [Engrossed Substitute Senate Bill 5229](#) Update – Lana Crawford, Program Manager**

- 9.1. Ms. Crawford announced the CR-102 was filed with the code revisor and the hearing scheduled for October 16, 2023 at 2:00 p.m.

## **10. [Second Substitute House Bill 1724](#) Update – Brandon Williams, Project Manager**

- 10.1. Mr. Williams provided an update on SSB 1724 and shared positive impacts for SOTP providers such as increase the number of providers, establish a supervisor directory, eliminate unnecessary barriers in attaining or obtaining licenses, increase portability and streamlining credentialing.

## **11. Rulemaking Workshop – Brandon Williams, Project Manager and Lana Crawford, Program Manager**

- 11.1. Mr. Williams briefed the committee of actions to implement 5229 language in the chapter rewrite and the timeframe for completing it.
- 11.2. Mr. Williams shared [HB 1394](#) is in effect and led discussion to implement the language in needed areas. He presented [WAC 246-930-010](#) definitions to where “associate” was added but may need to detail each profession specifically names an associate.
- 11.3. Ms. Crawford shared a draft version of changes to [Chapter 246-930 WAC](#) and asked for feedback from the committee and the public.
- 11.4. The Department will continue to work on the draft to present at the rulemaking workshop at the December 4, 2023 meeting.

**12. Open Discussion of SOTP Advisory Committee – Lorraine Lynch, MSW, LICSW, CSOTP, Vice Chair**

12.1. Ms. Hardenbrook noted she had received feedback from SOTP providers regarding the Community Protection Program, their rate of pay, and the new SC contract. She provided examples and shared her concerns.

**13. Future Agenda Items – Lana Crawford, Program Manager**

- Rules workshop
- JP exam update
- Credentialing trends
- Vote on 2024 meeting dates

**14. Adjournment**

The meeting adjourned at 2:35 p.m.

**Submitted by:**

Lana Crawford, Program Manager  
Sex Offender Treatment Provider Advisory  
Committee

**Approved by:**

Lorraine Lynch, Vice Chair  
Sex Offender Treatment Provider Advisory  
Committee

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