



Board of Naturopathy Regular Meeting
Proposed Agenda
May 9, 2025

Time:	9:00 a.m.
Location:	Zoom webinar (see last page for access) Department of Health, Town Center 2 111 Israel Road SE, Room 153 Tumwater, WA 98501
Board Members:	Krystal Richardson, ND, Chair Joanne Hillary, ND, Vice Chair Brooke Fotheringham, Public Member Elias Kass, ND Amira Ahdut, ND, LAc Chad Aschtgen, ND Vacant, Public Member
Program Staff:	Rachel Phipps, Program Manager James Chaney, Executive Director Luke Eaton, Assistant Attorney General Margaret Pagel, Supervising Staff Attorney Marlon Basco, Policy Analyst Jonathan Chamrad, Program Associate Alyssa Brazil, Administrative Support
Contact:	Rachel Phipps, Program Manager 564.233.1277 naturopathy@doh.wa.gov

In accordance with the Open Public Meetings Act, the agenda for this regular meeting was made available online at least 24 hours prior to the start time of the meeting pursuant to RCW 42.30.077.

For more information, please see [last page](#) of this agenda.

Please Note: Comments from the public in attendance may be solicited after each agenda item.

Open Session:

1. Call to Order/Introductions—DISCUSSION/ACTION—Krystal Richardson, ND, Chair

- 1.1. Introduction of board and supporting staff members
- 1.2. Approval of agenda
- 1.3. Approval of February 7, 2025, business meeting minutes

2. Public Comment— Krystal Richardson, ND, Chair

The board will hear comments from the public. The public may request items to be placed on a future meeting agenda.

3. Old Business—DISCUSSION/ACTION— Krystal Richardson, ND, Chair

- 3.1. JP Exam Rulemaking
- 3.2. Business Plan
- 3.3. Telemedicine
- 3.4. Continuing Education
- 3.5. Board Chair Elections

4. New Business—DISCUSSION/ACTION— Krystal Richardson, ND, Chair

5. Correspondence—DISCUSSION/ACTION— Krystal Richardson, ND, Chair

The board will review and discuss correspondence received since the last meeting.

6. Program Reports—DISCUSSION—James Chaney, Executive Director; Rachel Phipps, Program Manager

Department staff will give updates regarding matters specific to the naturopathy medical profession.

- 6.1. Budget report
- 6.2. Credentialing statistics report
- 6.3. Recruitment Updates

7. Future Business—DISCUSSION—Krystal Richardson, ND, Chair

The board will discuss agenda items identified or suggested for future meetings.

- 7.1. Robert's Rules of Order – Luke Eaton, AAG

8. Settlement Presentations—DISCUSSION/ACTION—Krystal Richardson, ND, Chair

Settlement and/or Agreed Order presentations are contingent upon agreements being reached between the parties prior to a board meeting. Discussions are held in closed session; however, decisions are made during open session.

9. Adjournment of public meeting—ACTION—Krystal Richardson, ND, Chair

10. Discipline & Licensing

The board will attend to licensing and disciplinary matters in a closed session.

Next Scheduled Meeting

Date: August 8, 2025

Time: 9:00 a.m.

Location: Hybrid – Virtual Zoom Meeting with a physical location TBD

Meeting Access

Virtual Attendance:

This meeting is being held via Zoom webinar. Please mute your microphone/phone if you are not speaking.

Join on your computer, mobile app or room device.

[Click here to register to attend the meeting.](#)

After registering, you will receive a confirmation email containing information about joining the webinar

Times and Order:

Times are approximate. The meeting will continue until all agenda items are complete. This agenda schedule may change, and items may not be taken in order of the agenda.

This meeting will be recorded for the purpose of drafting accurate minutes.

**Board of Naturopathy
Business Meeting Minutes**

February 7, 2025

9:00 a.m.

On February 7, 2025, the Board of Naturopathy held a hybrid business meeting at Department of Health, 111 Israel Road SE, Tumwater, WA 98501, Town Center 1, Room 164 with access via Zoom. In accordance with the Open Public Meetings Act, notices were published on the DOH website and through GovDelivery.

Board Members:

Krystal Richardson, ND, Chair
Joanne Hillary, ND, Vice Chair
Amira Ahdut, ND, LAC
Chad Aschtgen, ND
Elias Kass, ND
Brooke Fotheringham, Public Member
Vacant, Public Member

Staff:

Rachel Phipps, Program Manager
James Chaney, Executive Director
Alyssa Brazil, Administrative Assistant
Jonathan Chamrad, Program Support
Luke Eaton, Assistant Attorney General
Rayne Pearson, Supervising Staff Attorney
Marlon Basco-Rodillas, Policy Analyst

Public Attendees:

Kate Reynolds
Angela Ross
Cesile Cocks
Laura Wagner
Lorinda Sorensen
Sheryl Wagner
Tammy McInnis
Teresa Richter
Erin Sweet
Karen Appel

Julia Tabak
Lydia Amevi
Letitia Dick-Kronenberg
Kristina Conner
Suzanne McMurray
Nina Walsh
Justin Steurich
Ludwig Mantay
Michelle Brown-Echerd

Open Session**1. Call to Order/Introductions**

Dr. Krystal Richardson, ND, Chair, called the meeting of the Washington State Board of Naturopathy to order at 9:03 a.m. on February 7, 2025.

1.1 Introductions

Dr. Krystal Richardson, ND, Chair, introduced board members, staff, and guests. She then offered an introductory statement explaining the procedure for remote attendance and instructions for public comments.

1.2 Approval of Agenda

MOTION: A motion was made to approve the agenda for February 7, 2025, business meeting. The motion was moved by Dr. Ahdut and seconded by Dr. Aschtgen. The motion was passed.

1.3 Approval of November 8, 2024, business meeting minutes

MOTION: A motion was made to approve the November 8, 2024, regular meeting minutes. The motion was moved by Dr. Aschtgen and seconded by Dr. Ahdut. The motion was passed.

2. Rules Hearing

The board held a rules hearing for the purpose of amending rules for licensure requirements relating to jurisprudence examinations as a condition for licensure for naturopathic physicians, and to clarify, update, and simplify rules to comply with RCW 18.130.077.

- Dr. Angela Ross provided comments suggesting additional clarifications regarding the proposed changes to 18.130.077.

MOTION: A motion was made to approve the proposed changes to comply with RCW 18.130.077, to include the change of naturopath to naturopathic physician. The motion was moved by Dr. Aschtgen and seconded by Dr. Hillary. The motion was passed. The hearing was concluded at 9:26 a.m.

3. Public Comment— Krystal Richardson, ND, Chair

The board heard comments from the public. The public was given the opportunity to request items to be placed on a future meeting agenda.

Public Comment

Members of the public were invited to introduce themselves and share comments not related to an agenda item or to the rules hearing.

Comments Received:

There was no public comment shared at this time.

4. Presentation: Ethics – Kate Reynolds, Executive Director, Ethics Board

- ### **4.1**
- Kate Reynolds, Executive Director of the Ethics Board, gave a presentation about ethics and conflicts of interest.

5. Old Business —DISCUSSION/ACTION— Krystal Richardson, ND, Chair

5.1 Committees

The Business Plan Committee meeting was scheduled for February 21, 2025, after the disciplinary meeting.

The Telemedicine Committee meeting was scheduled for March 7, 2025, before the disciplinary meeting.

6. New Business—DISCUSSION/ACTION— Krystal Richardson, ND, Chair

6.1 Board Leadership (chair/vice chair)

MOTION: A motion was made to delay a vote for new chair and vice-chair until the next board meeting on May 9, 2025. The motion was moved by Dr. Aschtgen and seconded by Brooke Fotheringham. The motion was passed.

7. Correspondence—DISCUSSION/ACTION— Krystal Richardson, ND, Chair

The board reviewed and discussed any correspondence received since the last meeting.

No new correspondence has been received since the last business meeting.

8. Program Reports-DISCUSSION- James Chaney, Executive Director; Rachel Phipps, Program Manager

8.1 Budget reports – *Ms. Phipps, Program Manager gave an update regarding the current budget to the members and answered any specific questions related to fees and our budget.*

8.2 Credentialing statistics report – *Ms. Phipps, Program Manager, gave an update to the members on the current credentialing statistics report.*

8.3 Recruitment update – *Mr. Chaney, Executive Director, gave an update regarding board member recruitment; we are still waiting on the Governor's office to finalize appointments to be made for board members whose terms expired in 2023.*

8.4 Legislative update – *Mr. Chaney, Executive Director, gave an update letting the board know that they would be sent general information regarding any new bills that are introduced that affect the profession.*

9. Future Business

The board will discuss agenda items identified or suggested for future meetings.

9.1 Robert's Rules of Order – Luke Eaton, AAG

10. Settlement Presentations- Krystal Richardson, ND, Chair

- There were no settlement presentations.

11. Adjournment of Public Meeting-

MOTION: A motion was made to adjourn the meeting. The motion was seconded and passed. Dr. Richardson, Chair, adjourned the meeting at 10:28 a.m.

Next Scheduled Meeting:

Date: May 9, 2025

Time: 9:00 a.m.

Location: Hybrid - Virtual Zoom Meeting with a physical location at the Department of Health.



STATE OF WASHINGTON
DEPARTMENT OF HEALTH

*PO Box 47890 • Olympia, Washington 98504-7890
Tel: 360-236-4030 • TDD Relay Service: 800-833-6388*

April 23, 2025

To Whom It May Concern,

The Board of Naturopathy (board) has adopted amendments to chapter 246-836-020 WAC, Requirements for licensure, and 246-836-040, Jurisprudence examinations. The adopted rules remove the jurisprudence examination as a requirement for initial licensure for naturopathic physicians and instead make it a requirement for completion within the first full continuing competency cycle after initial licensure. The board also updated the passing score of the jurisprudence examination from 75 to 100%.

The board adopted the rule amendments at a public rule hearing held on February 7, 2025. This hearing was held virtually via Zoom and in-person at the Department of Health in Olympia, Washington.

The adopted amendments to chapter 246-836-020 WAC and 246-836-040 WAC will become effective on September 1, 2025, to account for changes to the credentialing system, as well as the transition of the jurisprudence examination from paper to electronic format.

The board received one comment on the rules during the public comment period and at the rules hearing on February 7, 2025. The comments and board response are summarized below:

COMMENTS RECEIVED: Request to update rule language from “naturopath” to naturopathic physician, and request for clarification on changing the passing score from 75 to 100%.

BOARD CONSIDERATION AND RESPONSE: The board considered the comment and agreed it was appropriate to update the rule language from “naturopath” to “naturopathic physician” as it is consistent with language in other chapters in 246-836 WAC and chapter 18.36A RCW.

The board also clarified during the public rule hearing that the purpose of updating the passing score was due to the board’s transition of the jurisprudence examination from paper format to electronic format. The update score reflects how the online format grades the exam.

Any person may petition the adoption or amendment of these rules in accordance with RCW 34.05.330.

For more information regarding these rules, you may contact Rachel Phipps, Program Manager, by email at naturopathy@doh.wa.gov or by phone at 564-233-1277.



RULE-MAKING ORDER

PERMANENT RULE ONLY

CR-103P (December 2017)
(Implements RCW 34.05.360)

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER
STATE OF WASHINGTON
FILED

DATE: April 15, 2025

TIME: 2:11 PM

WSR 25-09-068

Agency: Department of Health —Board of Naturopathy

Effective date of rule:

Permanent Rules

- ☐ 31 days after filing.
- ☒ Other (specify) September 1, 2025 (If less than 31 days after filing, a specific finding under RCW 34.05.380(3) is required and should be stated below)

Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?

- ☐ Yes ☒ No If Yes, explain:

Purpose: Naturopathic Licensure Requirements for Licensure and Jurisprudence Examinations. The Board of Naturopathy (board) has adopted amendments to WAC 246-836-020, Requirements for licensure, and WAC 246-836-040, Jurisprudence examinations to clarify, update, and simplify rules to align with RCW 18.130.077.

The adopted amendments remove the jurisprudence as a requirement for initial licensure for naturopathic physicians and instead make it a requirement for completion within the first full continuing education cycle after initial licensure. The board also updated the passing score of the jurisprudence examination from 75 to 100%.

To account for changes to the credentialing system the board is delaying the effective date to September 1, 2025

Citation of rules affected by this order:

New: None
Repealed: None
Amended: WAC 246-836-020 & 246-836-040
Suspended: None

Statutory authority for adoption: RCW 18.36A.160 and 18.130.077

Other authority: None

PERMANENT RULE (Including Expedited Rule Making)

Adopted under notice filed as WSR 25-02-094 on 12/30/2024 (date).

Describe any changes other than editing from proposed to adopted version:

There was one editing change made. The board voted to change "naturopath" to "naturopathic physician" in WAC 246-836-040.

If a preliminary cost-benefit analysis was prepared under RCW 34.05.328, a final cost-benefit analysis is available by contacting:

Name: Rachel Phipps
Address: PO Box, 47852, Olympia WA 98504-7852
Phone: 564-233-1277
Fax: 360-236-2901
TTY: 711
Email: naturopathy@doh.wa.gov
Web site: www.doh.wa.gov
Other:

**Note: If any category is left blank, it will be calculated as zero.
No descriptive text.**

**Count by whole WAC sections only, from the WAC number through the history note.
A section may be counted in more than one category.**

The number of sections adopted in order to comply with:

Federal statute:	New	<u>0</u>	Amended	<u>0</u>	Repealed	<u>0</u>
Federal rules or standards:	New	<u>0</u>	Amended	<u>0</u>	Repealed	<u>0</u>
Recently enacted state statutes:	New	<u>0</u>	Amended	<u>2</u>	Repealed	<u>0</u>

The number of sections adopted at the request of a nongovernmental entity:

New	<u>0</u>	Amended	<u>0</u>	Repealed	<u>0</u>
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The number of sections adopted on the agency's own initiative:

New	<u>0</u>	Amended	<u>0</u>	Repealed	<u>0</u>
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The number of sections adopted in order to clarify, streamline, or reform agency procedures:

New	<u>0</u>	Amended	<u>2</u>	Repealed	<u>0</u>
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The number of sections adopted using:

Negotiated rule making:	New	<u>0</u>	Amended	<u>0</u>	Repealed	<u>0</u>
Pilot rule making:	New	<u>0</u>	Amended	<u>0</u>	Repealed	<u>0</u>
Other alternative rule making:	New	<u>0</u>	Amended	<u>2</u>	Repealed	<u>0</u>

Date Adopted: February 7, 2025

Name: Krystal Richardson, ND

Title: Chair, Board of Naturopathy

Signature:



Place signature here

AMENDATORY SECTION (Amending WSR 15-10-028, filed 4/27/15, effective 5/28/15)

WAC 246-836-020 Requirements for licensure. Individuals seeking a license to practice as a naturopathic physician (~~((must))~~) shall provide the following:

- (1) A completed application, with all required fees;
- (2) Official transcripts sent directly from a college of naturopathic medicine approved by the board, demonstrating that the applicant has graduated as a naturopathic physician;
- (3) Verification of successful passage of the national examination approved by the board under WAC 246-836-030 sent directly from the examination entity;
- (4) ~~((Successful passage of the jurisprudence examination provided by the board;~~
- ~~(5)))~~ A federal background check application, if required, including fingerprint cards and fee per RCW 18.130.064 (2) (b); and
- ~~((+6)))~~ (5) Any other documentation, materials, or information as determined by the board or its designee.

AMENDATORY SECTION (Amending WSR 15-10-028, filed 4/27/15, effective 5/28/15)

WAC 246-836-040 Jurisprudence examinations. (1) ~~((Individuals taking the jurisprudence examination provided by the board must pay the appropriate fee when submitting it for scoring.~~

~~(2) The minimum passing score for the jurisprudence examination is seventy-five.~~

~~(3) Individuals who fail the jurisprudence examination may retake the examination provided they submit an additional fee.~~

~~(4) An individual's jurisprudence examination score is released only to the individual unless a written request is submitted that authorizes release to a specific third party.))~~ A licensed naturopathic physician shall take and pass the board approved jurisprudence examination within the first full continuing education reporting period after initial licensure.

(2) The jurisprudence exam will be available as a category 3 continuing education credit as outlined in WAC 246-836-080.

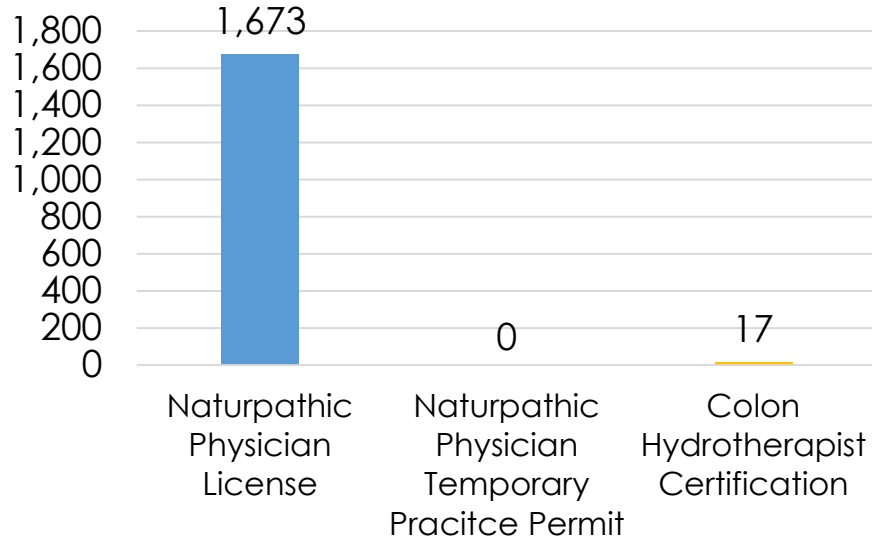
(3) The passing score for the jurisprudence examination is 100 percent.



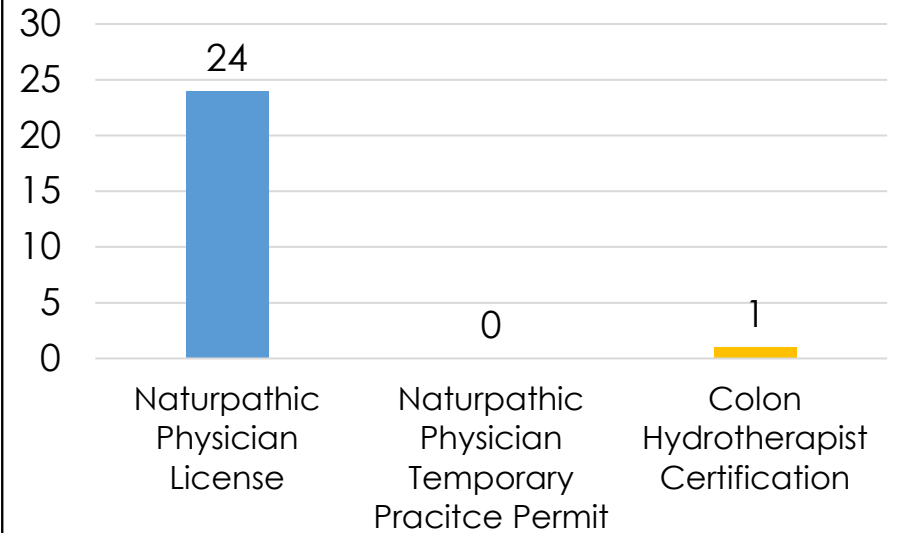
BOARD OF NATUROPATHY

May 9, 2025

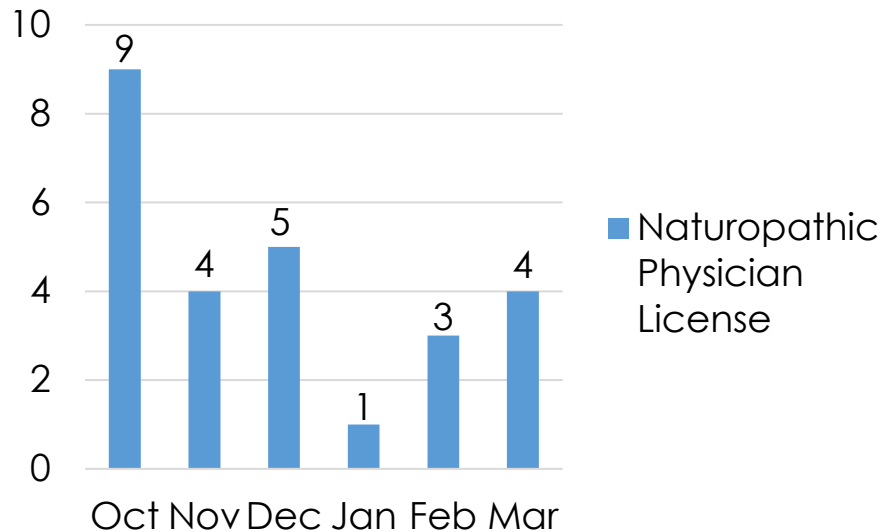
Active Status Counts



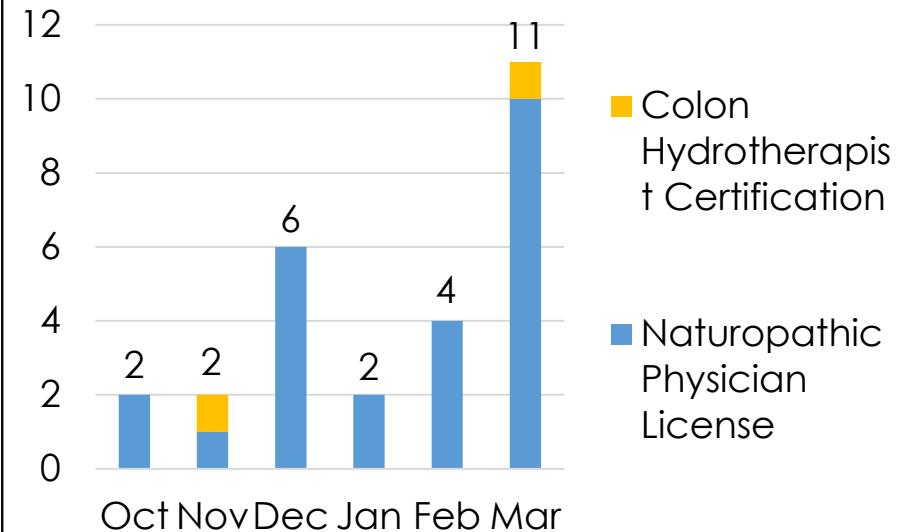
Pending Status Counts



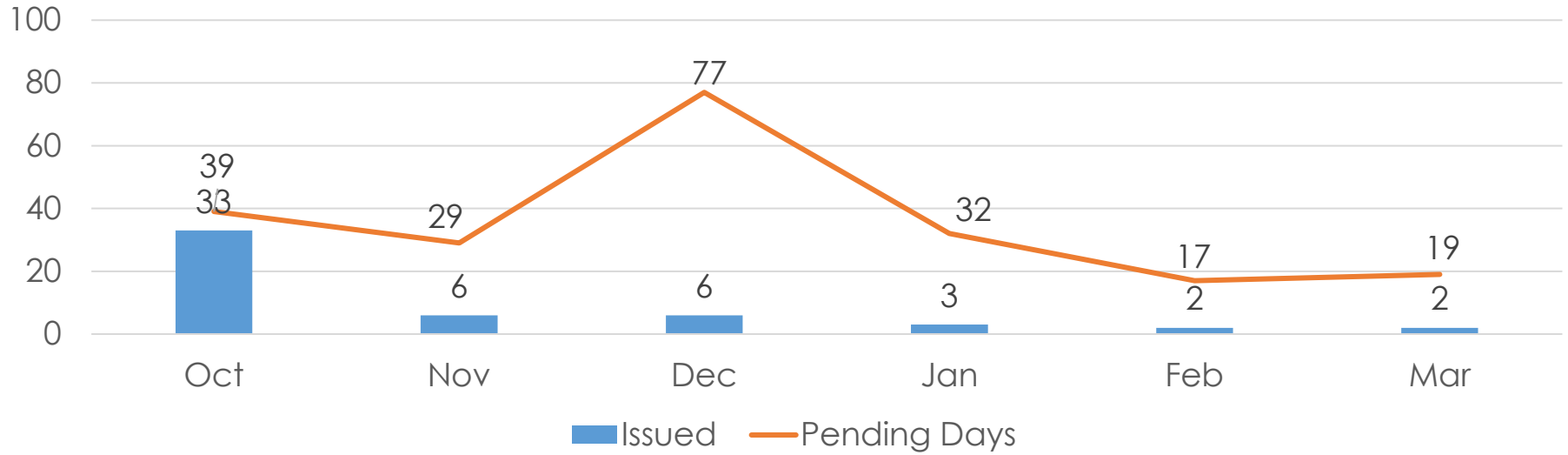
Applications Received



Credentials Expiring by Month



Overall Application Processing Time



Updates:

Contact Information

DOH website: www.doh.wa.gov

Licensing/Certification link for requirements and forms and the
Provider Credential Search link for credential status

QA/CQI Administrator:

Zach Patnode zachary.patnode@doh.wa.gov

Section Executive Director:

James Chaney ulysses.chaney@doh.wa.gov

Deputy Credentialing Manager:

Karen Stricklett karen.stricklett@doh.wa.gov 360-236-4894

Health Professions Supervisor

Danielle Dooley danielle.dooley@doh.wa.gov 360-236-4669



Washington State Department of Health is committed to providing customers with forms and publications in appropriate alternate formats. Requests can be made by calling 800-525-0127 or by email at civil.rights@doh.wa.gov. TTY users dial 711.

Naturopathic Physician

FY2024 Starting Fund Balance

\$1.49M

Current Fund Balance

\$2.05M

FY24 HELMS Transfer

(\$9,442)

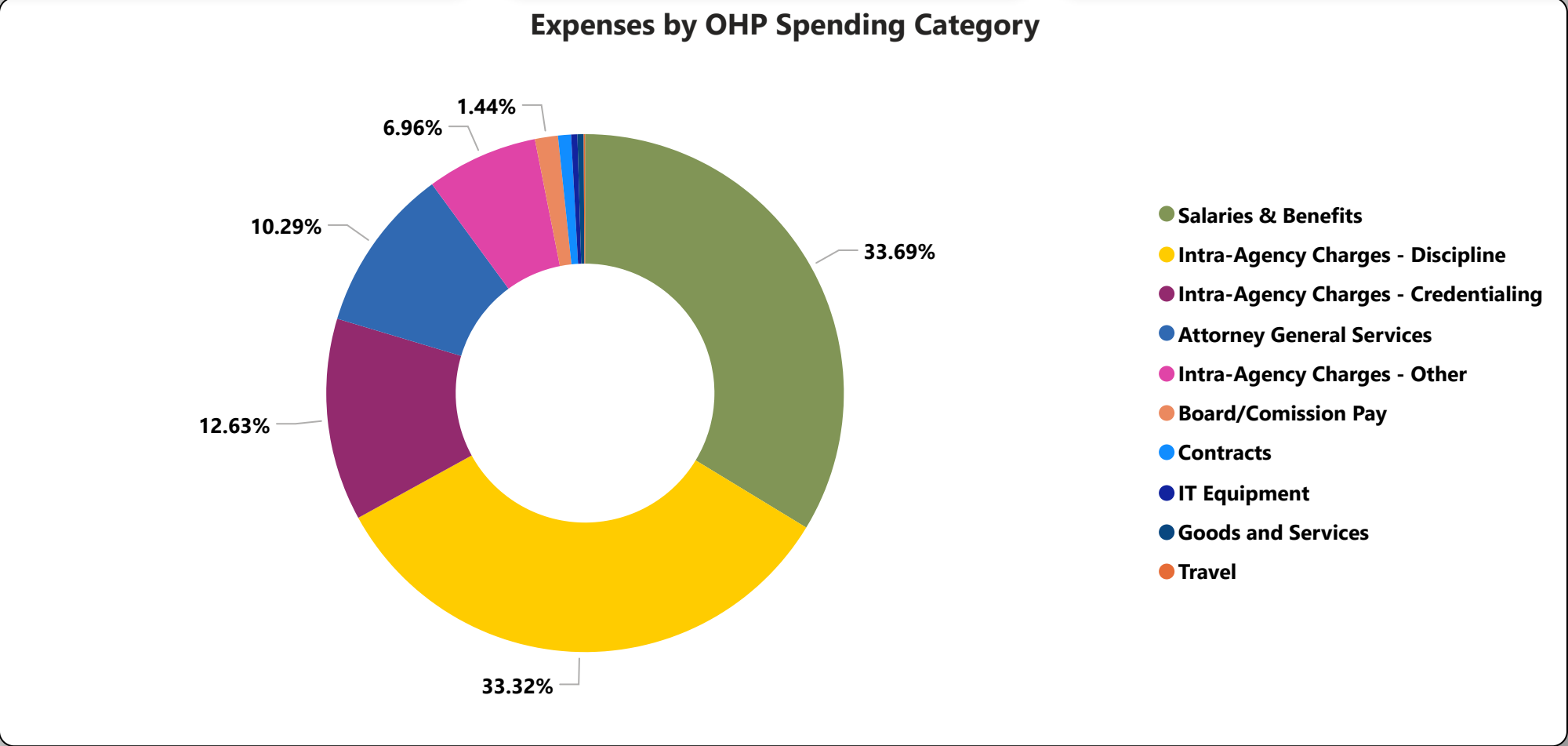
Revenue

\$1.34M

Expenses+ Total Indirect+HELMS

\$782.98K

Health Professions	ALLOTMENT TO DATE	EXPENSES TO DATE	VARIANCE TO DATE	ACTUAL TOTAL INDIRECT
<div><div></div>Naturopathic Physician</div>	\$937,452	\$644,856	\$292,596	\$129,133
<div><div></div>Attorney General Services</div>	\$117,243	\$66,362	\$50,881	
<div><div></div>Board/Comission Pay</div>	\$10,500	\$9,263	\$1,237	
<div><div></div>Contracts</div>	\$12,936	\$5,250	\$7,686	
<div><div></div>Goods and Services</div>	\$2,561	\$2,495	\$66	
<div><div></div>Indirect</div>				\$129,133
<div><div></div>Intra-Agency Charges - Credentialing</div>	\$87,489	\$81,475	\$6,014	
<div><div></div>Intra-Agency Charges - Discipline</div>	\$412,749	\$214,835	\$197,914	
<div><div></div>Intra-Agency Charges - Other</div>	\$49,780	\$44,884	\$4,896	
<div><div></div>IT Equipment</div>	\$4,368	\$2,499	\$1,869	
<div><div></div>Salaries & Benefits</div>	\$232,476	\$217,239	\$15,237	
<div><div></div>Travel</div>	\$7,350	\$556	\$6,794	
Total	\$937,452	\$644,856	\$292,596	\$129,133



Health Professions	ESTIMATED REVENUE	REVENUE	REVENUE VARIANCE
<div><div></div>Naturopathic Physician</div>		\$1,398,761.00	\$1,331,738 (\$67,023)
Total		\$1,398,761.00	\$1,331,738 (\$67,023)

