



Board of Nursing Home Administrators
Regular Meeting Notice
April 19, 2024

Time: 9:00 a.m.

Location: Landmark Care and Rehabilitation
710 N 39th Avenue
Yakima, WA 98902

Meeting will be held in-person and via [MS Teams](#)
Instructions to join virtually are located at the bottom of the agenda.

Contact Person: Kendra Pitzler, Program Manager
(360) 236-4723

Board/Committee Members: Rosalie Romano, Ph.D., Public Member, Chair
Ann Zell, NHA, Vice Chair
Marlita Basada, RN
Nancy Butner, NHA
Jesse Shelton, NHA
Matthew Macklin, NHA
Paul Emmans, DO
Edward Ebling, NHA
Jane Davis, NHA
Vacant, Public Member
Vacant, Health Care Professional

Assistant Attorney General: Luke Eaton, Assistant Attorney General

Staff: Amber Freeberg, Executive Director
Kendra Pitzler, Program Manager
Shelbee Scrimo, Program Staff

In accordance with the Open Public Meetings Act, the agenda for this regular meeting was made available online at least 24 hours prior to the start time of the meeting pursuant to RCW 42.30.077.

Open Session:

1. Opening of Public Meeting – Rosalie Romano, Chair

- 1.1. Call to Order
- 1.2. Introductions

2. Public Comment – Rosalie Romano, Chair

The board will hear comments from the public.

3. Consent Agenda – Rosalie Romano, Chair

Items listed under the consent agenda are considered routine agency matters and will be approved by a single motion of the board without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.

- 3.1. Approval of the April 19, 2024 meeting agenda
- 3.2. Approval of the January 26, 2024 meeting minutes

4. Discussion of Items Removed from the Consent Agenda

The board will discuss items removed from the Consent Agenda if any.

5. Nursing Home Administrator Program Statistics

5.1. Budget Report and Discussion – Kendra Pitzler, Program Manager

The board will review and discuss the budget report.

5.2. Credentialing Statistics - Disciplinary Statistics – Hyon Yi, Credentialing Supervisor

The board will review and discuss data relating to issuance of nursing home administrator licenses.

5.3. Disciplinary Statistics – Kendra Pitzler, Program Manager

The board will review data relating to complaint investigation and discipline. This will include looking at the number of reports received from other agencies.

6. Vendor Sub-Committee – Marlita Basada, Ann Zell and Matthew Macklin.

Members will provide an update from the sub-committee

7. Executive Director Report – Amber Freeberg, Executive Director

Ms. Freeberg will give an update regarding department organization and will address other items and issues if applicable.

8. Program Manager Report – Kendra Pitzler, Program Manager

Ms. Pitzler will update members on board member recruitment, attendance at new administrator training, implementation of rules and other issues as needed. The board may vote on business brought forward, as appropriate.

9. Review of States to Determine if they have Substantially Equivalent Requirements – Kendra Pitzler, Program Manager.

The board will begin the process to determine if other states have licensure requirements substantially equivalent to Washington.

10. Future Business – Rosalie Romano, Chair.

11. Meeting Adjourned

<p>Virtual Meeting Access: This meeting is being held via Microsoft Teams and in person.</p> <p>Microsoft Teams meeting Join on your computer, mobile app or room device</p> <p>Click here to join the meeting Meeting ID: 245 374 098 671 Passcode: ap8dpo Download Teams Join on the web Or call in (audio only) +1 564-999-2000,,488671314# United States, Olympia Phone Conference ID: 488 671 314#</p>	<p>Times and Order: The meeting will begin at 9:00 a.m. and will continue until all agenda items are complete. This agenda is subject to change. Comments from the public in attendance will be taken after each agenda item.</p> <p>This meeting is being recorded. If anyone objects or does not consent, please let us know.</p>
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Next Scheduled Meeting:

July 19, 2024
9:00 a.m.
In-person in the Olympia area and virtual meeting via Microsoft Teams